



DEDUCTIONS YOU CAN CLAIM

When completing your tax return, you're entitled to claim deductions for some expenses that are directly related to earning your income. The expense must not be a private, domestic or capital expense. If the expense was both work-related and private or domestic, you can only claim a deduction for the work-related portion.

Travel between home & work & between workplaces

You can claim the cost of travelling:

- directly between two separate workplaces – for example, when you have a second job
- from your normal workplace to an alternative workplace – for example, a client's premises – while still on duty, and back to your normal workplace or directly home
- if your home was a base of employment – that is, you started your work at home and travelled to a workplace to continue your work for the same employer
- if you had shifting places of employment – that is, you regularly worked at more than one site each day before returning home
- from your home to an alternative workplace for work purposes, and then to your normal workplace or directly home
- if you need to carry bulky tools or equipment that you used for work and can't leave it at your workplace – for example, an extension ladder or a cello.

This Information sheet is intended as a guide for Action Tax Services clients. All actual detail and circumstances differ, please discuss your situation with an Action Tax Services Consultant. Remember- if you are not sure if you can claim an expense, keep the receipt and we claim all allowable deductions and rebates for you whilst preparing your tax return

Client Fact Sheet

Other Travel Expenses

You may be able to claim travel expenses you incurred for meals, accommodation and incidentals while away overnight for work- for example going to an interstate work conference.

Other Travel expenses you may be able to claim:

The costs you actually incur (such as fuel costs)

Air, bus, train, tram & Taxi fares

Car- Hire Fees

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