

# Action Tax Services

'Success Starts with Action'



## Income Tax Return Checklist

### Capital Gains Tax

This checklist can be used as a guide to bring all relevant information with you to complete your Capital Gains Tax Calculation within your Income Tax Return:

- Purchase Contract
- Purchase Settlement Statement
- Purchase- Legal Fees
- Purchase Stamp Duty
  - Any other Purchase Fees
- Sale Contract
- Sale Settlement Statement
- Sale – Legal Fees
- Sale- Commissions Paid
- Sale- Any other Fees
- Sale- Advertising
- Sale- Bank charges (Discharge Fees)
- Sale- Borrowing expenses
- Building & structural improvement write-off (Depreciation Reports)
- Cleaning in preparation of Sale
- Pest control – Preparation of Sale
- Postage and sundries- Preparation of Sale
- Gardening/lawn mowing- Preparation of sale
- Repairs and maintenance- Preparation for Sale
- Any Other Purchase/Sale costs of Capital Nature

If you have any queries before your appointment please contact our office.

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